



**Re-tender**

**TENDER FOR RUNNING OF EMPLOYEE CANTEEN ON  
CONTRACT BASIS AT HEAD OFFICE OF KERALA  
FINANCIAL CORPORATION, THIRUVANANTHAPURAM**

**for**

**Kerala Financial Corporation**

**Tender Ref. No. KFC/Admin/Tender/52/02/2024-25**

**Last date for submission of proposals: 23/05/2025 up to 01.00 PM**

This tender document will be available for downloading at <https://www.kfc.org>

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# 1 Notice Inviting Tender

Kerala Financial Corporation invites competitive sealed and superscribed tenders in prescribed format, under Two Bid System("Pre-qualification Bid" and "Financial Bid") for "RUNNING OF EMPLOYEE CANTEEN ON CONTRACT BASIS AT HEAD OFFICE OF KERALA FINANCIAL CORPORATION, THIRUVANANTHAPURAM". The documents may be downloaded from the website <https://www.kfc.org> .

Application for this Tender supported by prescribed annexures shall be submitted through sealed and super scribed tenders, under Two Bid System ("Prequalification Bid" and "Financial Bid"). The bid applications will be received till 01.00 PM on 23/05/2025. The bidder must submit their application complete in all respects as per instructions contained in the tender document on or before the closing date and time. The bidders are advised to keep visiting the website <https://www.kfc.org> from time to time (till the deadline for bid submission) for any updates in respect of the Tender document notice, if any. Failure to do so shall not absolve the applicant of his liabilities to submit the RFP document complete in all respects including updates thereof, if any. An incomplete application is liable for rejection.

The Kerala Financial Corporation reserves the right to verify the particulars furnished by the bidder independently. If any information furnished by the bidder is found incorrect at a later stage, he shall be debarred from tendering and taking up of any work in the KFC.

The Managing Director, KFC reserves the right to reject any or all prospective application without assigning any reason and to restrict the list of pre-qualified firms to any number deemed suitable.

Thiruvananthapuram  
10/05/2025

**Managing Director**  
**Kerala Financial Corporation**

## **2 Introduction**

Kerala Financial Corporation (hereinafter referred to as KFC), a State Financial Corporation established under Section 3 of the SFC Act 1951, invites tender for Employee Canteen on Contract Basis at Head Office of Kerala Financial Corporation, Thiruvananthapuram

## **3 Scope of Work**

This tender is intended for running canteen facility for the employees, staff and authorized visitors at Head Office of Kerala Financial Corporation, Thiruvananthapuram. The Contractor is required to run the canteen and serve Tea, Coffee, Lunch and snacks etc to employees / authorized visitors of the KFC. In addition to the employees of the KFC, the canteen will also cater to the needs of the authorized visitors to KFC for official work as well as to the participants in academic, training programme organized by KFC from time to time. Tea, Coffee, Snacks, Cold Drinks, lunch, dinner shall also be served for meetings or other purpose, whenever and wherever required in the premises.

## **4 Eligibility Criteria**

The following requirements should be fulfilled in the Pre-qualification Bid

- The bidder should have minimum 'Three Years' experience in running an employee canteen or a multi-cuisine restaurant in any institution / Office / Industry / Commercial establishment of reputed, Private / Government / Public Organizations/ Independently with a capacity to serve at least 100 persons per day since April 1st, 2021.
- Recommendation on Performance Review after visiting the canteen by the Committee, constituted by KFC for performance Evaluation of the bidder, in Food, Quality of Service, Cleanliness & Hygiene, where the bidder is running the canteen / had executed the canteen contract.
- The Bidder should have a valid FSSAI Registration from Statutory body.
- Bidder should be ready to take FSSAI Certificate in the name of KFC from the Thiruvananthapuram Corporation Authorities.
- Earnest Money Deposit (EMD) mentioned in the Tender Document should be submitted along with the Bid.
- Successful Bidder should be ready to deposit Rs.25,000/- as Security Deposit in favor of Assistant General Manager, Kerala Financial Corporation, Thiruvananthapuram.

## **5 Submission of Bids**

1. Price of the Bid Document: This tender document is free of cost.
2. Availability of Bid Document: This Bid Document can be downloaded from the from the

website <https://www.kfc.org> .

3. Bidders must submit their bids in the following manner:

### **5.1 Technical Bid shall consist of following**

1. Technical bid letter on the bidder's letter head (format given in Annexure I )
2. Profile of the bidder (printed corporate brochure is preferred)
3. Minimum 3 years of experience in carrying out similar nature of works (Annexure II)
4. Attested copies of audited Financial Statements of last three years showing the annual turnover of the bidder over the preceding three financial years should be submitted along with the tender (Annexure III)
5. The Bidder should be profit (Profit after tax) making company in the last 3 Financial Years 2021-22, 2022-23 & 2023-24.
6. The Bidder should have all the resources required for carrying out the work along with trained staff in cooking as well in operations of any kind of machinery used for preparation of food.
7. An Undertaking to the effect that the bidder / firm has not been black listed by any PSU or any other Government agencies or restricted by any regulatory authorities from offering such services or solutions to the clients. (Annexure -VI)
8. A signed and sealed copy of the Tender Document
9. Copy of GST Registration.
10. Copy of PAN Card
11. EPF/ESI Registration Nos. (If any)
12. Food Safety Reg. No. (FSSAI)
13. The bidder's quality certifications, if any. (Annexure -IV)
14. Detailed list of the bidder's top Clients. (Annexure -V)

One sealed envelope superscribed with "Technical Bid" containing all the above documents comprises the Technical Bid.

### **5.2 Financial Bid consisting of the following**

Duly filled "Annexure VII" should be submitted in sealed envelope superscribed with "Financial Bid" comprises the Financial Bid.

### **5.3 Bid Submission**

All the above two envelopes as prescribed in section 5.1 and section 5.2 shall be put in another common envelope, which shall be superscribed with Tender Reference Item/Service for which tender is submitted and closing date. Completed tenders in all aspects may be submitted in hard copy to "Asst. General Manager (Administration & Audit), Administration Department, Kerala Financial Corporation, Head Office, Vellayambalam, Thiruvananthapuram, Kerala - 695033". Late submissions after the closing time will not be entertained in any manner.

## **6 Evaluation of Bids**

### **6.1 Preliminary Examination**

KFC will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required bid security has been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

Bidders are expected to carefully check and crosscheck their bids before submission.

Arithmetical errors or discrepancy between amount in words and amount in figures, if any, will be treated as under:

1. The higher of the amounts will be considered for comparison.
2. The lower of the amounts will be considered for award.

A bid determined as not substantially responsive will be rejected by KFC and may not subsequently be made responsive by the bidder by correction of the non-conformity.

### **6.2 Evaluation and Comparison of Bids**

The Technical bid and commercial bid shall be evaluated to select a bidder for award of contract. The bids of technically qualified bidders would only be considered for commercial evaluation.

All bidders must submit prices for ALL 108 items listed as Annexure VII in the tender document. Failure to provide pricing for any item will result in disqualification of the bid at the financial evaluation stage.

The price quotation must be complete and comprehensive, covering all items specified in the menu list without exception. Incomplete price quotations, including but not limited to:

- Missing prices for any item
- Zero pricing for any item
- Conditional pricing
- Ranges instead of specific prices

shall be considered technically non-responsive and will be rejected at the financial evaluation

stage.

Bidders are advised to carefully review their submissions prior to final submission to ensure all items have been properly priced. The evaluation committee reserves the right to seek clarification on pricing anomalies, but cannot accept additions to incomplete bids after the submission deadline. This condition is non-negotiable and will be strictly enforced to ensure fair and transparent comparison of bids.

### 6.3 Financial Bid Evaluation Methodology

The financial bids will be evaluated using a weighted average method. The weighted average price will be calculated by assigning different weightages to various meal categories as specified below:

Sl. No	Meal Category	Weightage (%)
1	Breakfast	10 %
2	Lunch	30 %
3	Tea/Snacks	15 %
4	Fresh Juice	15 %
5	Evening Items	30 %
Total		100 %

The rates shall be further weighted based on customer categories:

Sl. No	Customer Category	Weightage (%)
1	Employees	70%
2	Public	30%
Total		100 %

### 6.4 Evaluation Formula

The weighted average price for each bidder will be calculated using the following formula:

$$\begin{aligned} \text{WeightedAverageRate}(\text{Employees}) &= (\text{BreakfastRate} \times 0.10) + (\text{LunchRate} \times 0.30) + \\ &\quad (\text{Tea/SnacksRate} \times 0.15) + (\text{FreshJuiceRate} \times 0.15) + \\ &\quad (\text{EveningItemsRate} \times 0.30) \\ \text{WeightedAverageRate}(\text{Public}) &= (\text{BreakfastRate} \times 0.10) + (\text{LunchRate} \times 0.30) + \\ &\quad (\text{Tea/SnacksRate} \times 0.15) + (\text{FreshJuiceRate} \times 0.15) + \\ &\quad (\text{EveningItemsRate} \times 0.30) \\ \text{FinalWeightedAverageRate} &= (\text{WeightedAverageRateforEmployees} \times 0.70) + \\ &\quad (\text{WeightedAverageRateforPublic} \times 0.30) \end{aligned}$$

### 6.5 Selection Criteria

1. Each bidder must provide prices for all the specified meal categories.

2. The weighted average price will be calculated for each bidder.
3. The bidder with the lowest Final weighted average rate will be considered the L1 bidder and will be awarded the contract, subject to meeting all other technical and qualification requirements specified in the tender document.

## **7 Terms & Conditions**

1. The bidder shall quote price in clear terms as well as the details of experience.
2. The rates quoted must be inclusive of taxes, cost of supply, etc.
3. The price should be quoted only in Indian Rupees.
4. This Bid Document can be downloaded from the website <https://www.kfc.org> .
5. The bidder should have experience in running canteen/restaurant in any public sector undertaking or independently as commercial establishment. References in this aspect should be given along with the credentials and appropriate documents regarding this should be submitted.
6. Bidders are encouraged to visit the site before submitting their bid. A list of kitchen inventories will be made available upon request during the site visit. The current facility has a seating capacity of 52 persons at a time, with 16 seats designated for staff. The seating capacity may be increased through optimization of the available space.
7. The decision of the KFC in all matters will be final.
8. The KFC has the right to cancel the work order at any time without assigning any reason in part or in full.
9. This bid will be a two-part bid.
10. Bidders should examine all instructions, terms and conditions given in the tender document. Failure to furnish information required by the bid or submission of bid not substantially responsive in every respect will be at the bidder's risk and may result in rejection of bids. Bidders should strictly submit the bid as specified in the tender, failing which the bids will be treated as non-responsive and will be rejected.
11. The technical bid format (Annexure I-VI) as given in the tender shall be filled. The technical bid shall not contain any indications of price, otherwise the bid will be rejected.
12. All 108 items must be quoted in Annexure-VII of price bid.
13. It will be the responsibility of the bidder that all factors have been investigated and considered while submitting the bids and no claim whatsoever including those of financial adjustments to the contract under this tender will be entertained.
14. Only the technically qualified bids will be considered for price bid.

15. All the mandatory documents should be appended along with the tender.
16. In case of disputes, only the court situated in Thiruvananthapuram will have the jurisdiction.
17. The contractor shall, at all times, ensure discipline, decent and courteous behavior by his employees.
18. The contractor shall not use the building and premises for residential purposes.
19. The canteen shall operate on all days from Sunday to Saturday between 7 am to 9 pm and would depend on the requirement of the senior officers. (Extension of time may be considered upon special request after awarding the contract).
20. The contractor shall clearly display the menu list with rates, showing separate pricing for employees and the general public as approved by KFC. All items listed in the menu must be regularly prepared and made available. The contractor must ensure that each listed menu item is prepared at least twice in a fortnight and in sufficient quantity to meet demand.
21. The contractor shall not make any addition or alteration to the building/premises or tamper with the fittings or electrical installations therein, nor make any unauthorized constructions or extension to the electricity or water supply lines, without the specific written permission.
22. The Contractor shall be liable to pay a fixed monthly charge of Rs. 15,000/- towards electricity consumption and shall reimburse the actual water charges as billed by Kerala Water Authority based on usage. These charges are subject to revision based on actual consumption of electricity and water.
23. The contractor is liable to pay the property taxes as fixed by the Thiruvananthapuram Municipal Corporation from time to time.
24. The Contractor shall be bound to keep the premises neat, clean and tidy at all times in accordance with the bye-laws of the Municipal Corporation/Regulatory Authority.
25. The procurement of necessary provisions viz, rice, atta, vegetables, oil, condiments, spices, etc and gas for the canteen will be the sole responsibility of the contractor and no financial or other types of assistance for such procurement will be given.
26. The contractor will have to make arrangement for cleanliness of canteen and its surroundings to the satisfaction of KFC. The contractor shall also be responsible for the safe and hygienic disposal of the canteen waste.
27. Plastic wastes shall be removed from KFC premises on daily basis by the contractor. Drainage line at kitchen area/plate washing area shall be maintained by the contractor.
28. The contractor will be required to execute an agreement in the prescribed form in this behalf in case the contract is awarded.

29. The contract would be for a duration of 3 year after mobilization period. The mobilization period will be two weeks from the date of notice of mobilization to the selected agency. The Caterer shall vacate the premises on expiry of the period of contract unless the contract is extended/ renewed for another term or lease period as decided by the KFC
30. The Contractor's customers shall have access to parking slots available after accommodating staff vehicles and KFC customers from 9:30 AM onwards. After 5:00 PM, the Contractor may utilize all available parking slots in the designated area.
31. Bidder should be ready to take FSSAI Certificate in the name of Kerala Financial Corporation from the Thiruvananthapuram Corporation Authorities.
32. In case of any complaints regarding indecent behavior or quality of food, the contract will be terminated without prior notice and Security Deposit will be withheld as penalty.
33. The contractor should ensure that all the employees of the Canteen follow Covid guidelines as directed by the Government from time to time.
34. Any damage caused to property, infrastructure, equipment, or any other item during the execution of work / during the functioning as the canteen due to the negligence or any act by the successful bidder or their personnel, shall be rectified or replaced at the sole cost and responsibility of the successful bidder, to the satisfaction of the Corporation.
35. Only coconut oil shall be used for all cooking purposes in the canteen. The contractor must ensure that no other type of cooking oil is used.
36. Reuse of cooking oil is strictly prohibited. The contractor shall ensure that cooking oil is used only once and disposed of responsibly in accordance with food safety regulations.
37. In accordance with relevant Government Orders, preference will be given to tenders submitted by registered cooperative societies during the evaluation and award process.
38. The kitchen floor area and all associated food preparation areas must be cleaned thoroughly on a daily basis. The contractor shall ensure high standards of hygiene and cleanliness are maintained at all times, as per public health and food safety norms.
39. All bids shall remain valid for a period of one (1) year from the date of canteen commencement following contract award by KFC. Any bid specifying a shorter validity period may be rejected by KFC as non-responsive. Any change in rates shall be addressed at the time of contract renewal and shall be implemented only with prior written approval from KFC.
40. Agreement may be renewed by the KFC on such terms and conditions as may mutually be agreed upon between the parties. KFC reserves the right to cancel the contract at any time after giving 15 days notice, if it is not satisfied with the working of the said contractor. The decision of KFC in this regard shall be final and will be binding on the contractor. The contractor, if so desires, may seek termination of the contract by giving written notice of not less than 3 months duration during the agreement period.
41. The Pest & Rodent control also stray animals & Hygiene of Canteen area is "Zero Toler-

ance Zone” and therefore, the Service provider is entirely responsible for proper pest, rodent control and stray animals in the whole Canteen area area (control in food storage, processing, preparation areas, pantries, Vessel wash / Utility areas and staff rooms) and the Service Provider will at his own cost arrange for daily pest control check and an intensive, professional thorough pest control service during the night time at least once a fortnight. Report regarding such pest control carried should be submitted to Care takers Office. Non-compliance with respect to undertaking pest control or submission of requisite report will attract termination of service. Use of Professional Pest control services by the Service provider shall not be construed as subletting, in such case conduct of the persons engaged for pest and rodent control shall be the responsibility of service provider for any act commission & omission of performed by such persons. The Service Provider shall make proper arrangement for spraying with appropriate World Health Organization (WHO) approved pest control materials in and around all Canteen area on a daily basis/regularly to avoid fly / mosquito menace. The impute chemicals will be inspected by the committee/ authorized official of the Hospital at their discretion before use.

42. The Service provider shall ensure that all flammables, disinfectants, cleaning agents, pesticides are stored in a separate demarcated area under lock & key at all the times with restricted access.
43. Prior to the expiration of the period of bid validity, KFC will notify the bidder(s) in writing by registered letter/email, that his bid has been accepted. The receipt of acceptance should be sent by the bidder in writing through registered post as well as by email. The notification of award will constitute the formation of the contract.

## 8 Schedule Of Events For Submission Of Bids

Name of the Organization	Kerala Financial Corporation
Type of the Organization	State Financial Corporation
RFP Ref. No.	KFC/Admin/Tender/52/02/2024-25
Description of Work	RUNNING OF EMPLOYEE CANTEEN ON CONTRACT BASIS AT HEAD OFFICE OF KERALA FINANCIAL CORPORATION, THIRUVANANTHAPURAM
Tender Document Fee (Non-Refundable)	Nil
Earnest Money Deposit (EMD)	Rs.10,000/-
Performance Security Deposit	Successful Bidder has to produce Rs. 25,000/- as security deposit within 7 days of award of work order.
Period of service	year which will be extended to two years based on performance.
Tender Issuance Date	10/05/2025
Proposed location open for visit for bidders	10/05/2025- 16/05/2025
Last Date of Submission of Queries / Clarifications	17/05/2025 up to 05.00 PM

Date of Online Pre-bid Meeting	19/05/2025 from 11.00 AM to 01.00 PM through Video Conference. Bidders willing to participate in the pre-bid meeting need to submit their details at hoadmin@kfc.org on or before 17/05/2025. Details of the Video Conference would be communicated to interested bidders separately.
Last Date for Submission of Bids	23/05/2025 up to 01.00 PM
Technical Bid Opening Date	24/05/2025 at 03.00 PM
Date of Presentation by the Eligible Bidders	Will be informed
Financial Bid Opening Date	Will be informed after the presentation
Name & Details of the Contact Person	Prasad P Asst. General Manager (Administration & Audit), Administration Department, Kerala Financial Corporation, Head Office, Vellayambalam, Thiruvananthapuram, Kerala - 695033 Ph: 04712737540 Mob: +91 9446002735 Email id: pprasad@kfc.org
Website from which RFP can be downloaded	<a href="https://www.kfc.org">https://www.kfc.org</a>
Submission of tender and remittance of fee	Please visit the General Tender Terms & Conditions

Note: Bids once submitted will be treated as final and no further correspondence will be entertained on this. No bid will be modified after submission of bids. No bidder shall be allowed to withdraw the bid.

## Annexure I- Bidder Letter

**Bidder's Proposal Reference No. & Date :**

**Bidder's Name & Address, email id :**

**Person to be contacted :**

**Designation :**

**Mobile No. :**

**Telephone No. :**

To

The Managing Director

Kerala Financial Corporation,

Head Office, Vellayambalam,

Thiruvananthapuram, Kerala - 695033

Subject: TENDER FOR RUNNING OF EMPLOYEE CANTEEN ON CONTRACT BASIS AT HEAD OFFICE OF KERALA FINANCIAL CORPORATION, THIRUVANANTHAPURAM

Reference: Tender NO.KFC/Admin/Tender/52/02/2024-25dated 10/05/2025

Dear Sir,

We, the undersigned Bidders, having read and examined in detail the specifications and all bidding documents in respect of TENDER FOR RUNNING OF EMPLOYEE CANTEEN ON CONTRACT BASIS AT HEAD OFFICE OF KERALA FINANCIAL CORPORATION, THIRUVANANTHAPURAM, do hereby propose to RUN the EMPLOYEE CANTEEN ON CONTRACT BASIS AT HEAD OFFICE OF KERALA FINANCIAL CORPORATION, THIRUVANANTHAPURAM

1	Name of the Firm (as per Registration Certificate)	
2	Complete Postal Address	

3	Company Profile	
3-(a)	Legal Status (Individual, Proprietary firm, Partnership firm, Limited Company or Corporation)	
3-(b)	Has your company/firm ever changed its name any time? If so, when, the earlier name and the reason thereof?	
3-(c)	Were you or your company ever required to suspend canteen/catering services for a period of more than 02 months continuously after you commenced the catering services? If so, give the details of the contract and reasons thereof.	
3-(d)	Have you or your constituent ever left the contract awarded to you incomplete? If so, give details of the contract and reasons for not completing the contract.	
4	Name, Designation and Telephone No(s) of the contact person, and e-mail address.	
5	Year of commencement of catering/ cafeteria business.	
6	Statutory details (photocopy to be attached)	
6-(a)	PAN	
6-(b)	GST Nos.	
6-(c)	EPF/ESI Registration Nos.	
6-(d)	Food Safety Reg. No. (FSSAI)	
7	Income Tax Assessment Completion Certificates for last three financial years duly certified by a Chartered Accountant/ Statutory Auditor.	
8	Certifications & area of certification (Eg.ISO) (Copy to be attached)	
9	List of present and past Cafeteria contracts with their contact details as per Annexure II	

10	Performance certificates from Past and Present clients in last 5 years (copy to be attached) as per Annexure II	
11	Average volume Sales/ Turnover of cafeteria/catering/canteen business during each of the last 3 financial years (please submit documentary proofs/ Certificates from your Statutory auditor as per Annexure III.	

We hereby declare that we have quoted for all 108 items mentioned in the tender.

We hereby declare that our proposal is made in good faith, without collusion or fraud and the information contained in the proposal is true and correct to the best of our knowledge & belief.

We hereby declare that the contract would be for a duration of 3 year after mobilization period or as decided by the KFC

We understand that you are not bound to accept the lowest or any bid you may receive.

Thanking you,

Yours faithfully,

	Signature of Bidder (with official seal)
Date	_____
Name	_____
Designation	_____
Address	_____
Telephone	_____
Mobile No:	_____
E-mail address	_____

## Annexure II- Performance certification

### FORMAT FOR PERFORMANCE CERTIFICATION REFERRED

**(Furnish this information for each individual work from the employer for whom the work was executed)**

Subject: Performance certification

Reference: Tender NO.KFC/Admin/Tender/52/02/2024-25dated 10/05/2025

1	Name of the contract and location	
2	Agreement No.	
3	Scope of Contract	
4	Contract Cost	
5	Date of start	
6	Period	
7	Amount of compensation levied, if any	
8	Quality of Food	Excellent/Very Good/Good/Fair
9	Resourcefulness	Excellent/Very Good/Good/Fair
10	Compliance of all statutory requirements	Yes/ No

Place:  
Date

**(Signature of the authorized  
representative)**

**(Seal of the Organization)**

## **Annexure III- FINANCIAL STATEMENTS**

### **FORMAT FOR FINANCIAL STATEMENTS**

Subject: TENDER FOR RUNNING OF EMPLOYEE CANTEEN ON CONTRACT BASIS AT HEAD OFFICE OF KERALA FINANCIAL CORPORATION, THIRUVANANTHAPURAM

Reference: Tender NO.KFC/Admin/Tender/52/02/2024-25dated 10/05/2025

Sl. No.	Financial Year	Turnover From Canteen/ Business Cafeteria (Rs. Cr )	Firm's Total Sales Turnover from all sources (Rs. Cr.)
1	2021 - 2022		
2	2022 - 2023		
3	2023 - 2024		

Place:  
Date

**(Statutory Auditor)**

**Sign. & Stamp**

## Annexure IV- Certifications

**Attach an attested copy of the valid certificates**

To,

The Managing Director  
Kerala Financial Corporation,  
Head Office, Vellayambalam,  
Thiruvananthapuram, Kerala - 695033

Subject: Regarding Certifications

Reference: Tender NO.KFC/Admin/Tender/52/02/2024-25dated 10/05/2025

Dear Sir,

We declare that we poses the following certifications:

Sl. No.	Name of Certified Entity and Area of Certification	Certification	Certification Agency	Validity Period of the Certificate
1.				
2.				
3.				
4.				
5.				

Place:  
Date

**Signature**

**Name of Bidder**

## Annexure V- Bidder's Major Clients

**Attach attested copies of necessary supporting documents**

To,

The Managing Director  
Kerala Financial Corporation,  
Head Office, Vellayambalam,  
Thiruvananthapuram, Kerala - 695033

Subject: Regarding Certifications

Reference: Tender NO.KFC/Admin/Tender/52/02/2024-25dated 10/05/2025

Dear Sir,

We declare that following are the list of our major clients.

Sl. No.	Name, Designation, e-Mail, Postal Address, & Mobile Number of Contact Person	Nature of work involved in the contract along with location of work	Work Order Ref. No & Date along with the work contract value	Period of the Service
1.				
2.				
3.				
4.				
5.				

Place:  
Date

**Signature**

**Name of Bidder**

## **Annexure VI- Non-Blacklisting Undertaking**

To,

The Managing Director  
Kerala Financial Corporation,  
Head Office, Vellayambalam,  
Thiruvananthapuram, Kerala - 695033

Subject: Non-Blacklisting declaration

Reference: Tender NO.KFC/Admin/Tender/52/02/2024-25dated 10/05/2025

Dear Sir,

This is to notify you that our Firm/Company/Organisation \_\_\_\_\_ intends to submit proposal in response to invitation for Tender Ref. No. \_\_\_\_\_ for RUNNING OF EMPLOYEE CANTEEN ON CONTRACT BASIS AT HEAD OFFICE OF KERALA FINANCIAL CORPORATION, THIRUVANANTHAPURAM.

In accordance with the above, we declare that:

1. We are not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this agreement
2. We are not blacklisted by any Central/ State Government/ agency of Central/ State Government of India or any other country in the world/ Public Sector Undertaking/ any Regulatory Authorities in India or any other country in the world for any kind of fraudulent activities.

Place:

Date

**Signature**

**Name of Bidder**

## Annexure VII - FINANCIAL BID

Sl. No	Time	Items	Rate for Employees (Rs)	Rate For Public (Rs)
1	Breakfast	Dosa(75 gm)		
2	Breakfast	Rice Puttu (150 gm)		
3	Breakfast	Kadala Curry(150 gm)		
4	Breakfast	Porotta 1 No (50 gm)		
5	Breakfast	Egg curry(1 egg)		
6	Breakfast	Idli 1 No (50 gm)		
7	Breakfast	Chappathi (50 gm)		
8	Breakfast	Veg Kuruma / masala		
9	Breakfast	Appam (75 gm)		
10	Breakfast	Poori 1 No (50 gm)		
11	Breakfast	Green Peas curry		
12	Breakfast	Idiyappam(75 gm)		
13	Breakfast	Ghee roast (100 gms)		
14	Breakfast	Masal Dosa (200 gms)		
15	Breakfast	Omlet Single		
16	Breakfast	Omlet Double		
17	Breakfast	Rasa Vada (100 gm)		
18	Breakfast	Sambar vada (100 gm)		
19	Breakfast	Curd Vada (100 gm)		
Total Amount for Breakfast				
20	Lunch	Meals Sufficient*		
21	Lunch	Chicken biriyani (300 gm)		
22	Lunch	Vegetable biriyani (300 gm)		
23	Lunch	Beef biriyani (300 gm)		
24	Lunch	Fish fry		
25	Lunch	Fish curry (One piece Fish with Gravy)		
26	Lunch	Beef curry (100 gm)		
27	Lunch	Beef fry(100 gm)		
28	Lunch	Chicken curry(100 gm)		
29	Lunch	Chicken fry(100 gm)		
30	Lunch	Omelette(1egg)		
31	Lunch	Egg roast(1 egg)		
32	Lunch	Curd		
Total Amount for Lunch				
33	Tea/Snacks	Tea(150 ml)		
34	Tea/Snacks	Coffee(150 ml)		
35	Tea/Snacks	Black Tea(150 ml)		
36	Tea/Snacks	Black Coffee(150 ml)		
37	Tea/Snacks	Lemon Tea (150 ml)		
38	Tea/Snacks	Milk(milma)		

39	Tea/Snacks	Horlicks with milk		
40	Tea/Snacks	Boost with milk		
41	Tea/Snacks	Bournvita with milk		
42	Tea/Snacks	Pazhampori (75 gm)		
43	Tea/Snacks	Uzhunnu Vada (75 gm)		
44	Tea/Snacks	Parippu Vada (75 gm)		
45	Tea/Snacks	Modakam (75 gm)		
46	Tea/Snacks	Vazhakka Baji (75 gm)		
47	Tea/Snacks	Mulaku Baji (75 gm)		
48	Tea/Snacks	Veg Cutlet (50 gm)		
49	Tea/Snacks	Chicken Cutlet (50 gm)		
50	Tea/Snacks	Kozhukkatta(75 gm)		
51	Tea/Snacks	Ela ada(100 gm)		
52	Tea/Snacks	Ullivada(75 gm)		
53	Tea/Snacks	Samosa(75 gm)		
Total Amount for Tea & Snacks				
54	Fresh Juice & Shakes	Pineapple Juice(300 ml)		
55	Fresh Juice & Shakes	Orange Juice(300 ml)		
56	Fresh Juice & Shakes	Grape Juice(300 ml)		
57	Fresh Juice & Shakes	Mango Juice(300 ml)		
58	Fresh Juice & Shakes	Lime Juice(300 ml)		
59	Fresh Juice & Shakes	Ginger Lime(300 ml)		
60	Fresh Juice & Shakes	Sharjah Shake (200 ml)		
61	Fresh Juice & Shakes	Chocolate Milk Shake (200 ml)		
62	Fresh Juice & Shakes	Dates Milk Shake (200 ml)		
63	Fresh Juice & Shakes	Badam milk Shake (200 ml)		
64	Fresh Juice & Shakes	Apple Beetroot Carrot Juice (300 ml)		
65	Fresh Juice & Shakes	Fruit Salad (200 ml)		
Total Amount for Fresh Juice and Shakes				
66	Evening	Chole Batoora		
67	Evening	Ghee Roast		
68	Evening	Masal Dosa		
69	Evening	3 Chapathi + Veg. Curry		
70	Evening	3 Poori + Veg. Curry		
71	Evening	Wheat Porotta (50 gm)		
72	Evening	Porotta (50 gm)		
73	Evening	Omelette(1egg)		
74	Evening	Kothuporotta Chicken (250 gm)		
75	Evening	Kothuporotta Beef (250 gm)		
76	Evening	Noodles Veg (300 gm)		
77	Evening	Noodles Egg (300 gm)		
78	Evening	Noodles chicken (300 gm)		

79	Evening	Fried Rice, Veg, Full (300 gm)		
80	Evening	Fried Rice, Veg, Half (150 gm)		
81	Evening	Fried Rice, Egg, Full (300 gm)		
82	Evening	Fried Rice, Egg, Half (150 gm)		
83	Evening	Fried Rice, Chicken, Full (300 gm)		
84	Evening	Fried Rice, Chicken, Half (150 gm)		
85	Evening	Kappa (150 gm)		
86	Evening	Kappa Biryani Chicken, Full (300 gm)		
87	Evening	Kappa Biryani Chicken, Half (150 gm)		
88	Evening	Kappa Biryani Beef, Full (300 gm)		
89	Evening	Kappa Biryani Beef, Half (150 gm)		
90	Evening	Dragon Chicken (100 gm)		
91	Evening	Chilli Chicken (100 gm)		
92	Evening	Butter Chicken (100 gm)		
93	Evening	Garlic Chicken (100 gm)		
94	Evening	Pepper Chicken (100 gm)		
95	Evening	Ginger Chicken (100 gm)		
96	Evening	Chicken curry(100 gm)		
97	Evening	Chicken fry(100 gm)		
98	Evening	Beef curry (100 gm)		
99	Evening	Beef fry(100 gm)		
100	Evening	Beef Roast (100 gm)		
101	Evening	Gobi Manchurian (100 gm)		
102	Evening	Gobi 65 (100 gm)		
103	Evening	Paneer 65 (100 gm)		
104	Evening	Paneer butter masala (100 gm)		
105	Evening	Chilli Gobi (100 gm)		
106	Evening	Mushroom Masala (100 gm)		
107	Evening	Mushroom Butter Masala (100 gm)		
108	Evening	Tomato Fry (100 gm)		
Total Amount for Evening Items				

*Items to be served along with Meals		
1	Avial/ Theeyal/ Koottu curry/ Erisseri	Must be prepared & served on alternate days
2	Thoran/Kichadi/Thick chutney/Mezhukku puratty	Must be prepared & served on alternate days
3	Pickle (mango/ lime/ ginger/gooseberry)	Must be prepared & served on alternate days
4	Pappadam – 1 No	Must be served on all days
5	Parippu	Must be served on all days
6	Sambar	Must be served on all days
7	Rasam / Butter milk / Pulisseri	Must be prepared & served on alternate days

I/We will provide Boiled drinking water (using Jeerakam/ Karingali/ Dahasshamini) during canteen working hours

I/We will prepare all food items served in the Canteen using superior quality raw materials.

I/We will provide Sambar & Chutney free of cost along with Dosa, Idly, Appam, Idiyappam.

I/We will acquire prior written approval and finalization of rate from Administration Department of KFC for any other new item(s) before they are introduced/included (served).

I/We hereby confirm that, all the terms and conditions specified in Sections 4, 5, 6 and 7 are acceptable to me. I further confirm that all the required details have been furnished and if this form is incomplete in any respect on my part, then the same is liable to be rejected at the discretion of KFC.

I/We am aware that Corporation reserves the right to accept or reject this Offer without assigning any reasons whatsoever.

I/We further certify that I, am an authorized signatory of my firm and am, therefore, competent to submit the details asked for.

Place:  
Date

**NAME & SIGNATURE OF THE TENDERER**